**Reinstatement of Suspended or Stood Down Students**

**SECTION 7: LEGISLATIVE COMPLIANCE**

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**GOAL:**

* To ensure following a Stand Down or Suspension that all parties have a clear understanding of what is expected of them when a student is reintegrated so that reintegration is smooth and has positive outcomes
* To minimise the likelihood of recidivism or failure to successfully reintegrate because of a lack of certainty of expectations

**OBJECTIVES:**

* No student should be reintegrated to Tokoroa High School after a Stand Down or Suspension without student and parent fully understanding requirements with respect to reinstatement and any reintegration undertakings
* Any staff or other students or others affected by the reintegration should be communicated with and where appropriate and necessary involved during the reintegration process.

**GUIDELINES:**

* From the suspension meeting will come a reintegration contract. This contract will contain the conditions laid down by the Board to allow the student to return to school
* Where a contract is made in respect of expectations of conduct on reintegration, it should be read, discussed, clarified, and signed by a Board representative, the Principal, student and caregiver.
* Prior to or immediately after reintegration, a meeting to be held between the relevant Senior Leadership staff member, student and parent/caregiver to confirm the conditions surrounding the students reinstatement to school
* If decided on as part of a BOT suspension meeting, a restorative conference should occur between the student and other significant parties. This should occur before reintegration or immediately after return.
* A written record of these meetings should be made together with a statement of any expectations regarded as a written contract between the parties involved.
* Copies of the signed contract should be placed in the student file; a copy given to caregiver and student; and a copy circulated on a ‘need to know basis’ to staff. Any ‘conditions’ or undertakings set down as part of the reintegration process should be reviewed after a period of a month.

STUDENT REINTEGRATION CONTRACT – TOKOROA HIGH SCHOOL

|  |  |
| --- | --- |
| Student Name |  |
| Suspension Hearing date: |  |

The Tokoroa High School Board of Trustees Discipline sub-committee has met to consider the suspension of the student as named above. It is the decision of the sub-committee to allow the student to return to Tokoroa High School.

Listed below are the reasonable conditions imposed by the Board and agreed to by all parties including the student

|  |  |
| --- | --- |
|  | 100% Attendance in all classes including tutor |
|  | Wear complete school uniform only [no non uniform clothing to be worn] |
|  |  |
|  |  |
|  | Attend Alternative Education Centre |

These conditions are agreed as being reasonable by all, should these conditions not be met and maintained it will be the duty of the Board to re-consider the conditions by way of a further hearing and this may place the student’s enrolment at Tokoroa High School in jeopardy.

By signing this, we accept the conditions

|  |  |  |
| --- | --- | --- |
| Board of Trustees Chair |  | Principal |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Student |  | Caregiver |
|  |  |  |